



General Applicant Information

Applicant Name _____

Mailing Address _____

Inspection Contact _____

Phone Number _____

Years in Business _____

License Capacity _____

Maximum Daily Attendance _____

Locations

Street Address	Building Limit	Business Personal Property Limit	Square Footage	Construction Type	Year Built	Roof Age

Has Plumbing been maintained, updated, or replaced? Yes No

Yes No

Has Heating system been maintained, updated or replaced? Yes No

Yes No

Is there an Automatic Fire Alarm? Yes No

Yes No

Is there a Sprinkler? Yes No

Yes No

General Liability Limits

\$100,000/\$200,000

\$300,000/\$300,000

\$300,000/\$600,000

\$500,000/\$500,000

\$500,000/\$1,000,000

\$1,000,000/\$1,000,000

\$1,000,000/\$2,000,000

\$1,000,000/\$3,000,000

Child Molestation and Abuse Limits

\$25,000/\$50,000

\$50,000/\$50,000

\$50,000/\$100,000

\$100,000/\$100,000

\$100,000/\$300,000

\$300,000/\$300,000

\$300,000/\$600,000

\$500,000/\$500,000

\$500,000/\$1,000,000

\$1,000,000/\$1,000,000

\$1,000,000/\$2,000,000

5 Year Loss History NO PRIOR LOSSES

Date of Loss	Description	Status	Amount Paid	Current Reserve

Has any policy or coverage been declined, cancelled, or non-renewed in the past three years? Yes No

Yes No

If Yes, Details: _____

Any Additional Insureds: NO ADDITIONAL INSURED

Name	Mailing Address	Interest

Underwriting Eligibility

1. Are functioning and operational fire extinguishers readily available? Yes No
2. Has any policy or coverage been declined, cancelled or non-renewed during the prior three (3) years for any premises or operations? Yes No
3. Does the applicant own or operate any other business? Yes No
4. Are all locations 100% occupied? Yes No
5. Is any location, currently or in the future, under construction or renovation? Yes No
6. Does the applicant have a 24 hour operation? Yes No
7. Is the applicant a franchisor? Yes No
8. Is there a swimming pool on premises? Yes No
9. Is there any exposure to aluminum or knob and tube wiring on the premises (if built prior to 1978)? Yes No
10. Have there been any actual or alleged incidents of child molestation or abuse? Yes No
11. Has the named insured or any officer, partner, member or owner of the applicant individually had any child care license, registration, or certification revoked or suspended? Yes No
12. Are all outside play areas 100% fenced? (actual fencing not natural barriers) Yes No
13. Are there any wading and/or swimming pools on the premises deeper than 24 inches? Yes No
14. Does the center specialize in caring for children with special needs and/or have more than 20% of their enrollment comprised of special needs children? Yes No
15. Does the center have any children who are non-functioning in a social atmosphere or who have displayed violent or aggressive behavior (whether a danger to themselves or others)? Yes No
16. Are all children independent mobile/ambulatory? Yes No
17. Are there functioning and operational smoke and/or heat detectors on premises? Yes No
18. Does the applicant have a pre-employment/volunteer and a periodic ongoing screening process after employment and volunteering have begun which includes verification that employees and any volunteer workers have never been convicted of any crime, included sex-related or child abuse related offenses? Yes No
19. Are permission slips obtained from parents or guardians for all field trips? Yes No
20. Does the applicant meet the minimum state staff to child ratio guidelines at all times? Yes No
21. Is this center a 100% drop in center (i.e. short term child care services while parent are on the premises)? Yes No
22. Do any enrolled children require skilled or specialized medical care? Yes No
23. Does any child have a health condition that requires invasive medical procedures? Yes No
24. Is 100% of the wiring on functioning and operational 100 AMP circuit breakers (if built prior to 1978)?
25. Has the applicant ever been cited/violated by the state for the number of children on the premises exceeding the licensed capacity, failure to adhere to state mandated staff to child ratios, lack of supervision, failure to perform state mandated background checks, and/or incomplete medical records for enrolled children and/or medication logs? Yes No
26. Have all violations that have been cited in an inspection (whether the inspection was done by an insurance carrier or the state) been corrected within the required deadline for compliance? Yes No
27. Has the applicant ever had a hearing regarding violations discovered by the state (regardless of the outcome of the hearing)? Yes No
28. For school age children above grade 3, are they only providing before/after school care (i.e. private, charter, Montessori, etc. schools that are above grade 3 are ineligible) Yes No
29. Has or will the applicant provide care to children older than 14 and/or any adult care services? Yes No
30. Does the applicant provide any babysitting, nanny, adoption, and/or referral services? Yes No
31. Does the applicant travel to destinations to provide child care services? Yes No
32. Does the applicant have any homemade play equipment?
33. Is there any exposure to moonwalk or bounce equipment, gymnastic or wall-climbing equipment, ball pits or trampolines/rebounding equipment greater than 12 inches from the ground? Yes No

34. Does the applicant offer any gymnastics, martial arts and/or other contact sports? Yes No
35. Does the applicants' premise have at least two means of egress by door from each floor where they operate the child care center? Yes No
36. Are logs kept of all medicine that is administered and is medicine only administered with the parent's/guardian's written consent and instruction? Yes No
37. Are children left unsupervised at any time (including nap time)? Yes No
38. Are all staff and volunteers over the age of 18? Yes No
39. Are children ever left with only caregivers between the age of 18 and 21 and/or with volunteers that have not had a background check performed by the center? Yes No
40. Does the applicant require that children are enrolled in the center with applications completed including complete medical information and emergency contact information that is signed by a parent/guardian prior to the first day of the child's stay (including drop in and/or short term care) and require updated immunization records annually? Yes No
41. Does the applicant take field trips to residential swimming pools, duck boats or any other type of boating trip, lakes, beaches, skiing or snow tubing, skating rinks (ice or roller), amusement/water parks and/or any overnight trips? Yes No
42. Is the applicant's center closed between 11 p.m. and 5 a.m.? Yes No
43. Is the applicant licensed, certified or registered with the state? Yes No
44. Is the applicant exempt from licensing, registration, or certification? Yes No
45. Does the applicant have any animals on premises? Yes No

For Residential Centers Only

1. Are infants always placed in cribs during naptime and not on the floor, cots, beds, etc? Yes No
2. Regardless of state mandated staff to child ratios, confirm the center will maintain a staff to child ratio of 1 provider for every 6 children if any child is under the age of 3 OR if all children are greater than 3, they maintain a staff to child ratio of 1 provider for every 8 children. Yes No

For Commercial Centers Only

1. Are all cubbies and bookcases over 24 inches in height affixed to a wall or floor? Yes No
2. Are all kitchen facilities and heating appliances including bottle warmers physically separate from areas accessible by children? Yes No
3. Under all permanently installed climbing, rocking, rotating, bouncing or moving equipment, there is a minimum of 6 inches of loose fill surfacing material (such as shredded wood/rubber, sand, etc.) OR a shock absorbing surface material (must be rubber tiles, mats, or a poured in place material) regardless of what is mandated by state guidelines? Yes No
4. Does the center have any playground equipment with a platform or over 6 feet high? Yes No
5. **Does the center operate 100% as a before/after school program? If Yes:** _____ Yes No
- Is the center licensed for before/after school care? Yes No
 - Is the operation being held in a gymnasium or cafeteria? Yes No
 - Are they using an outside play area that is not 100% fenced? Yes No
 - Is this legal operation run by the school and/or share administrators with the school? Yes No
6. **Does the center operate a day camp and/or summer camp? If Yes:** _____ Yes No
- Is the camp offering specialized programs (other than education) such as weight loss or sports instruction? Yes No
 - Are any staff members under the age of 18? Yes No
 - Is this a seasonal operation (i.e. only open in the summer)? Yes No

Hired and/or Non Owned Automobile Liability Questions

- 1. Does the applicant own any vehicles in the legal name of the business? Yes No
- 2. Do any employees or owners use their personal car for business use more than 12 times per year? Yes No
- 3. Does the applicant transport children other than for emergencies and field trips? Yes No
- 4. Does the applicant allow drivers under the age of 21 to transport children? Yes No
- 5. Does the applicant transport children on more than 5 field trips per year? Yes No
- 6. Does the applicant have a walk around vehicle checklist used when children enter and exit vehicles? Yes No
- 7. Does the applicant require proof of auto insurance from all persons transporting children including employees, parents, volunteers, etc.? Yes No
- 8. If the applicant uses a contract transportation company for field trips, do they obtain certificates of insurance confirming the transportation company carries auto insurance? Yes No
- 9. What is the annual cost of rental car or truck? \$ _____ Yes No

Credit/Debit Questions for Commercial Centers

- 1. Is there an accident and health policy for the children in force? Yes No
- 2. Does the applicant take any field trips to commercial swimming pools? Yes No
- 3. Are all doors equipped with pinch guards to prevent accidents to fingers? Yes No
- 4. Do you have infants aged 18 months or younger? Yes No

Applicant Signature _____

Title _____

Date _____